

## WYATT ELEMENTARY SUMMER & BACK-TO-SCHOOL VOLUNTEERS

WE NEED EVERYONES HELP! LOTS of volunteers are needed to help get our school ready for the first day of classes. Check your calendar and let us know when you can help the teachers and students this year. Whether you have a little time, or a lot, we need your help.

There are two ways to submit your information:

Complete this double-sided form and bring it to the Wyatt office in August, or

Email Christa Holland, VP of Volunteers, at [christaholland@sbcglobal.net](mailto:christaholland@sbcglobal.net) and list the specific positions and time you are able to help. Please provide as much detail as possible.

NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

### Classroom Volunteers

Volunteers are needed to assist teachers and staff put supplies away, help with bulletin boards, etc. during the week of August 16th. Please let us know when you are available that week. We need lots of hands to get it all done. The grade level coordinator will contact you to confirm your volunteer time slot.

\_\_\_\_\_ **Kindergarten** Christy Doering, Kindergarten Coordinator

I am available: \_\_\_\_\_

\_\_\_\_\_ Yes, I can do projects at home that week

\_\_\_\_\_ **1<sup>st</sup> Grade** Lianne Boone, 1<sup>st</sup> Grade Coordinator

I am available: \_\_\_\_\_

\_\_\_\_\_ Yes, I can do projects at home that week

\_\_\_\_\_ **2<sup>nd</sup> Grade** Irene Glover, 2<sup>nd</sup> Grade Coordinator

I am available: \_\_\_\_\_

\_\_\_\_\_ Yes, I can do projects at home that week

\_\_\_\_\_ **3<sup>rd</sup> Grade** Susan McNamara, 3<sup>rd</sup> Grade Coordinator

I am available: \_\_\_\_\_

\_\_\_\_\_ Yes, I can do projects at home that week

\_\_\_\_\_ **4<sup>th</sup> Grade**

I am available: \_\_\_\_\_

\_\_\_\_\_ Yes, I can do projects at home that week

\_\_\_\_\_ **5<sup>th</sup> Grade** Leslie Roberts, 5<sup>th</sup> Grade Coordinator

I am available: \_\_\_\_\_

\_\_\_\_\_ Yes, I can do projects at home that week

Back to School Packet Volunteers

\_\_\_\_\_ **Back-to-School Packet Prep:** Volunteers are needed to help assemble the PTA and Wyatt packets on Tuesday, August 10<sup>th</sup> from 9:00 am – 2:00pm. Gillian Adey will contact you to confirm your shift time. Please list what time you are available:

\_\_\_\_\_

\_\_\_\_\_ **Packet Pick-Up Day:** Volunteers are needed to help handout packets on Friday, August 13<sup>th</sup>. Packet Pick-Up is from 7:30am – 1:30pm. Set-up starts at 7:00am. Please list what time you are available:

\_\_\_\_\_

Miscellaneous Summer Volunteer Opportunities

\_\_\_\_\_ **Spirit Wear:** Volunteers are needed to sell Spirit Wear on Packet Pick-Up Day, August 13th, 7:30 – 10:30 am or 10:30 am – 1:30 pm. Please check the shift you prefer. Marcie Artnak, Spirit Wear Coordinator, will contact you to confirm your schedule.

Aug 13<sup>th</sup> : 7:30 – 10:30 am \_\_\_\_\_ Aug 13<sup>th</sup>: 10:30 – 2:30 pm \_\_\_\_\_

\_\_\_\_\_ **Partnerships:** Handout partnership information at the partnerships table on Packet Pick-up day. There Please check the shift you prefer. Susan Bowles will contact you to confirm your schedule.

Aug 13<sup>th</sup>: 7:30 – 10:30 am \_\_\_\_\_ Aug 13<sup>th</sup>: 10:30 – 2:30 pm \_\_\_\_\_

\_\_\_\_\_ **Welcome Back Coffee:** Folks are needed in the summer to help plan the Welcome Back Coffee on the first day of school, August 23rd. Minimal summer work required. Our Hospitality Chairman, Penny Stone, will contact you with additional details.

\_\_\_\_\_ **Landscape Watering:** Volunteers needed to water the potted plants and new landscaping in the front of the school and the trees in the back. Each volunteer would be assigned one week. Robert Simmons will contact you to confirm your schedule.

\_\_\_\_\_ **Entertainment Books:** Volunteers needed throughout the week of August 30<sup>th</sup> to attach labels to each Entertainment Book and help distribute to classrooms. Robin Shaheen will contact you to confirm your schedule.

Volunteers for the Beginning of the School Year

Many volunteers are needed for miscellaneous tasks the first month of school. Mark any areas that interest you and the Coordinator will contact you.

- \_\_\_\_\_ Office Helpers, morning shift      \_\_\_\_\_ Office Helpers, afternoon shift
- \_\_\_\_\_ Kindergarten      \_\_\_\_\_ 1<sup>st</sup> Grade      \_\_\_\_\_ 2<sup>nd</sup> Grade
- \_\_\_\_\_ 3<sup>rd</sup> Grade      \_\_\_\_\_ 4<sup>th</sup> Grade      \_\_\_\_\_ 5<sup>th</sup> Grade
- \_\_\_\_\_ YO Packet, Thursdays @ 8 am      \_\_\_\_\_ Library Helper      \_\_\_\_\_ Newcomers Tea
- \_\_\_\_\_ ChildSafe

**THE STAFF HAS ASKED THAT CHILDREN NOT ACCOMPANY PARENTS WHILE THEY ARE VOLUNTEERING.** What to do with the kids while you volunteer? Easy - buddy up with a friend. One shift you can babysit while they volunteers, the next shift it is your turn to volunteer while your friend babysits.

**Questions?** Please contact Christa Holland at [christaholland@sbcglobal.net](mailto:christaholland@sbcglobal.net)